

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(Accredited with 'A' Grade by NAAC)



PURCHASE & STORES SECTION

No. MANUU/Purchase/F.133/2015-16/1291

9th March 2016

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Sub: MANUU - Purchase & Stores Section – Procurement of Screen, Electric Cable (including casing 1 ½”), VGA Cable, Ceiling mount kit and curtains with rods for Various Departments of the University – Limited Tender Enquiry – Reg.

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Sir,

The University intends to purchase various consumable items and curtains with rods for various Departments of the University as per the quantity and specification mentioned below from the original manufacturers / Government Organisation/ reputed suppliers only. You are requested to submit the tender in sealed envelope as per Annexure-I on or before **23rd March 2016 at 3:30 p.m.** and the tender will be opened on the same day at **4:00 p.m.**

Sl. No.	Item Description	Qty.
1.	Projector Screen 7x5 ft. with insta/auto lock option with installation charges	22 nos.
2.	Electric Cable for projector 20 mtrs. (including casing 1 ½”)	22 nos.
3.	VGA cable 20 mtrs. for projector	22 nos.
4.	Projector Ceiling mounting kit with installation	22 nos.
5.	Curtains: 6x6 ft.; Rods: 1” dia plastic coated with golden brackets and fixing (20 Rooms 40 windows) with 3 plated stitching and hooks	40 nos.

Terms & Conditions:

1. Unit prices are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words / lowest amount will be taken as valid.
2. The bidder should be a reputed firm. A list of organizations / agencies to which said items has been supplied may be furnished along with copies of supply order, with the bid. The manual / brochures (if any) of the item may be attached along with the tender.
3. Detailed specifications, catalogue / literature, of all the items quoted should be provided. Incomplete Bids in any respect are liable to be rejected. All pages of the tender documents are to be signed and stamped by the tendering firm and to be attached along with the bids.
4. The quantity included in the tender can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University, Hyderabad.
5. The supply of said items has to be made within a period of 2 weeks from the date the issue of Purchase Order by the University. In case firm fails to supply the said items in the specific time, 0.5% cost of the whole supply for every week as late supply will be deducted from the bill to the maximum of 10%.

6. Item offered in the tender may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year.
7. The said items should be best in class, if the firm has more than one model / make of any item, must quote for each item separately in the respective column.
8. The amount quoted should include all the charges including taxes, transportation, installation etc., however the taxes is to be indicated separately.
9. The University reserves all the right to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
10. The firm should have Service Centre at Hyderabad to provide service after sale and provide the address and phone number of local centre / dealer.
11. For any query/clarification, you may contact Purchase & Stores Section.
12. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be the binding on the parties.

I/c Purchase & Stores Section

Annexure –I

Sl.	Item Description	Qty.	Brand & Model If any	Price (inclusive of all taxes, transportation, installation etc.,)
1.	Projector Screen 7x5 ft. with insta/auto lock option with installation charges	22 nos.		
2.	Electric Cable for projector 20 mtrs. (including casing 1 ½")	22 nos.		
3.	VGA cable 20 mtrs. for projector	22 nos.		
4.	Projector Ceiling mounting kit (powder coated) with installation compatible to Ricoh WX2240	22 nos.		
5.	Size of the Curtains after finishing: 6x6 ft. Rods: 1" dia plastic coated with golden brackets and fixing (20 Rooms 40 windows) with 3 plated stitching	40 nos.		

Note: samples of curtains are to be submitted along with the bid/quotation.

Place:
Date:

Signature of the authorized
representative of the firm with stamp

Annexure – II

Sl.	Department/Section	Qty. Ceiling mount Kit	Qty. Curtains with Rods
1.	Department of English	1	02
2.	Department of Hindi	1	02
3.	Department of Translation	1	02
4.	Department of Persian	1	02
5.	Department of Social Work	1	02
6.	Department of Public Administration	1	02
7.	Department of Political Science	1	02
8.	Department of Sociology	1	02
9.	Department of History	1	02
10.	Department of Economics	1	02
11.	Department of Islamic Studies	1	02
12.	Department of Women Studies	1	02
13.	Department of Commerce	1	02
14.	Department of Botany	1	02
15.	Department of Zoology	1	02
16.	Department of Chemistry	1	02
17.	Department of Mathematics	1	02
18.	Department of Physics	1	02
19.	Department of Education & Training	1	02
20.	CESSIP	1	02
21.	IQAC cell	1	--
22.	Guest House	1	--